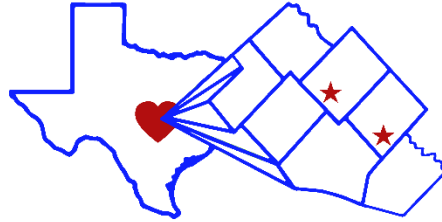


HEART of TEXAS



ELECTRIC CO-OP

**DISTRIBUTED GENERATION GUIDELINES MANUAL
APPLICATION**

HOTEC DISTRIBUTED GENERATION APPLICATION FORM



This application is for the coordination of interconnection of a distributed generation (DG system) and associated / required metering equipment between “Member”, the Heart of Texas Electric Cooperative Association (HOTEC) and the electrician / contractor doing the proposed work. The following needs to be filled out completely and clearly.

APPLICATION AND MEMBER INFORMATION

Date: _____

Member’s First Name: _____

Member's Last Name: _____

Account #: _____

Meter Number: _____

Premise Type: Residential Commercial Other

Phone: _____

Email: _____

Installation Address (Physical Address): _____

DG SYSTEM INFORMATION

Total Nameplate Rating (kW): _____

Is the system over 50 kW? YES NO

Battery Backup Included? YES NO

EQUIPMENT DETAILS (IF SOLAR PV SYSTEM)

Panel Manufacturer: _____

Total Panel Output:

- AC Rating (kW): _____
- DC Rating (kW): _____
- Panels per Inverter: _____

Inverter Manufacturer: _____

Number of Inverters: _____

Inverter Specs:

- Efficiency (%): _____
- AC Demand (kW): _____
- Power Factor: _____

CERTIFICATION & DOCUMENTATION

HOTEC DISTRIBUTED GENERATION APPLICATION FORM



IEEE and/or UL Certifications: (List below or attach supporting documentation)

Required Attachments:

- **System one-line diagram**
- **Additional technical documentation/specification**

INFORMATION PREPARED AND SUBMITTED BY

License Number: _____

(Master Electrician, Electrical Engineer, or Homestead Owner)

Company Name: _____

Project Contact Person: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

NOTES TO MEMBER / APPLICANT

1. Any charges related to the interconnection of a DG system must be paid in accordance with the HOTEC Distributed Generation Guidelines Manual.
2. If work has not been completed within a 180-day period, the application will be voided.
3. If additional work is required by HOTEC – there will be additional charges that will need to be paid to HOTEC.
4. **Allow a minimum of five (5) working days for processing.**
5. **The DG system must not operate until Permission to Operate (PTO) has been granted by HOTEC. Unauthorized operation may result in service interruption.**
6. Return completed application to: **Heart of Texas Electric Cooperative P.O. Box 357, McGregor, TX 76657** Or email to: Solar@hotec.coop