

Grant Proposal Entry Form



Who may apply for these grants?

This grant is available to any K-12 science, reading, math, history or social studies classroom teacher if they teach at a qualifying school listed below.

The list of qualifying schools includes: All McGregor, Woodway/Midway, Cranfills Gap, Crawford, China Spring, Valley Mills, Clifton, Moody, Belton, Troy, Lorena, Chilton, Bruceville-Eddy, Robinson, Jonesboro, Oglesby, Gatesville, Bartlett, Buckholts, Cameron, Gause, Marlin, Milano, Rogers, Rosebud Lott, Academy, Holland and Westphalia. If you are teaching at a private school, your application will be subject to eligibility verification. Each district is eligible for one classroom grant annually. Limited to first three applications per district.

How much are the grants?

Mini-Grants of \$500 each available during each school year for student-based projects or educational field trips that tie back to subject you teach.

Grant Submission Period -Applications will be accepted October 1 thru November 30. Grants will be awarded in March.

How will the applications be judged?

All applications will be reviewed and awarded by the HOTEK operation Round Up Board of Directors.

Applications will be judged on the following criteria:

1. A project or educational field trip that demonstrates cooperation between students;
2. Appropriateness for age and grade levels;
3. A project or educational field trip that encourages a high level of student involvement;
4. A projector or educational field trip that focuses on student learning;
5. Overall quality of the application and adherence to grant guidelines

An eligible project or educational field trip should offer an expanded learning opportunity for your students that compliments and reinforces daily classroom studies. This is an opportunity to do something extra for your students. The project or field trip should be limited only by the imagination of you and your students and the resources you have available.

Each proposal must include the following information:

1. Name and address of your school district and specific campus

Grant Proposal Entry Form

2. Name and address of school district financial officer or campus accountant to receive check;
3. The name, school address, phone number and email address of the participating teachers;
4. The summer address and phone number for the participating teacher
5. The grade level and approximate size of participating class or classes;
6. A brief one-to two-page description of your project or educational field trip, which addresses the five criteria listed above;
7. Estimated time line for your project or educational field trip during the school year;
8. A budget detailing all expenses;
9. What other funds are available/being requested for this project.

How can I use the money?

The money must be expended in compliance with your proposal for the Operation Round Up Mini-Grant and within the application school year.

May the grant be used to extend/expand an existing project?

Yes, but in that case, clearly indicate the scope of the original project and for what part of the original project you plan to use the Operation Round Up Mini-Grant.

What kind of documentation or “final report” is required?

Each Mini-Grant winner must submit a written final report on their project or educational field trip, with pictures (with parental permission for print and online use). We would like to feature your class and project in the Texas Coop Power magazine and on HOTECH website and Facebook pages. The final report must be mailed or emailed to Ron Poston, at HOTECH 1111 Johnson Drive, McGregor, TX 76657 or ron@hotec.coop. If emailing photos, send the largest size possible and attach only one picture per email.

Grant Proposal Entry Form

School District Name:

School District Address

--	--	--

Campus Name:

Campus Address:

--	--	--

Name of School District Financial Officer or Campus Accountant:

Participating Teacher(s) 1 Information:

Phone with area code:

Email:

--	--

Participating Teacher(s) 2 Information:

Phone with area code:

Email:

--	--

Participating Teacher(s) 3 Information:

Phone with area code:

Email:

--	--

Grant Proposal Entry Form

Participating Teacher(s) 4 Information:

Phone with area code:

Email:

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Participating Teacher(s) 5 Information:

Phone with area code:

Email:

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Grade level(s) and subject covered by the grant activities:

Approximate size of the participating class(es)

Budget: (attach detailed budget below)

Please attach the following:

A brief one-to two-page description of your project or educational field trip, which addresses each of the five criteria listed above and relates to the subjects of reading, math, history or social studies.

Estimated timeline for your project during the school year

A budget detailing expenses.

What other funds are available/being requested for this project.

Submitting Teachers Signature: