

Heart of Texas Electric Cooperative, Inc.

PO Box 357 McGregor, Texas 76657

New Construction Application

FAX: 254-840-4250

email - newconstruction@hotec.coop

Date _____

Mr./Mrs./Ms. _____ (Print) _____ (Last) _____ (First) _____ (MI)

Spouse _____ (Print) _____ (Last) _____ (First) _____ (MI)

Current Mailing Address _____ (City) _____ (State) _____ (Zip)

Deed Information - Recorded in Volume _____, Page _____ or Document No. _____ of _____ County.

Physical or 911 Address of the property to be served (include city & zip) _____

Res. Tel. _____ Bus. Tel. _____ Spouse Bus. Tel. _____

Mobile _____ Spouse Mobile _____

Have you previously received service from HOTECH? Yes No Or, do you currently receive service from HOTECH? Yes No

If Yes, is your new service request on the same property? Yes No If Yes, what is your current meter number? _____

Are you the owner of the property being served? Yes Rent / Lease - Landlords Name _____

Property Description: _____ acres situated in _____ County and located _____ miles north south east west from town of _____ on Lot # _____ Block # _____ of _____ Subdivision _____

All meters must have a main disconnect located below or beside them. (See meter spec sheet for details) All meters are to be located outside and accessible to cooperative employees.

REQUESTED LOCATION FOR METER

- Permanently on meter pole set by the Cooperative
 Permanently on dwelling or building (Overhead Only)

VOLTAGE REQUIREMENTS

- 120 / 240 120 / 208 240 / 480 277 / 480

PROPOSED SIZE OF MAIN SERVICE ENTRANCE DISCONNECT

- 60 amp 100 amp 125 amp 150 amp 200 amp Other - Specify size _____
 Overhead Underground Single Phase Three Phase
Mark all that apply.

If over 200 amp provide load breakdown

FACILITY TO BE SERVED

- House - Sq. Feet _____ # Rooms _____
 Mobile Home - Sq. Feet _____
 Travel Trailer _____
 Business - Type _____
 Hunting Cabin - Sq. Feet _____
 Water Well Only - Use _____
 Barn, Shop, or Other (Specify) _____

TYPE OF USE

- Permanent Residence
 Weekend/Vacation
 Seasonal
 Rental/Lease
 Spec. Home
 Other _____

STATUS OF FACILITY

- To Be Built
 Under Construction
 Completed
 To Be Moved
 Other _____

Tree Trimming Required? Yes No

Size of Largest Motor _____

Total Connected HP _____

WATER SUPPLY

Drilled Well Public Water Supply - Name: _____

TYPE OF WASTE WATER FACILITIES

- Private Septic System - Location must be marked.
 Subdivision / Public City Sewer

Pool or Hot Tub? Yes No

How many refrigerators? _____

How many freezers? _____

WHICH METHOD WILL YOU USE FOR HEATING WATER

Electric - Size _____ Gas - Size _____

WHICH OF THE BELOW WILL YOU USE?

- Electric Clothes Dryer Gas Clothes Dryer
 Electric Range Gas Range

WHICH METHOD WILL YOU USE FOR HEATING

- Heat Pump Central Gas
 Central Electric (strip heat) Portable Gas
 Electric Portable Fireplace

WHICH METHOD WILL YOU USE FOR AIR CONDITIONING

Central Electric # of Units _____ Size _____ Tons, kW, or BTU
 Window/Wall # of Units _____ Size _____

Gate Access must be provided. List Gate Code Here _____
If there is a chain, we will install our lock.

Do you want a Security Light Installed? Yes No

Load data must be completed as much as possible. Cost of changes due to inadequate or inaccurate information will be borne by the Member.
If you have any questions about this form, please contact the office at 254-840-2871 or 800-840-2957.

Heart of Texas Electric Cooperative, Inc. Procedures for Providing Electric Service

A New Construction Application must be completed. The Cooperative cannot proceed with your request for electrical service until you have provided us with the following information.

The property pins must be physically located and marked on the property.

You must provide a copy of your recorded deed and/or contract of sale to verify ownership of property and acquire deed information to prepare any right-of-way easement needed. From this information, our technicians will discuss the route you prefer and then survey a route, stake the pole and guy locations, and determine the necessary engineering details to provide service. It is your responsibility to obtain easements across adjoining property.

The Cooperative shall provide up to two appointments to design the power line for electric service at no charge to the person requesting service. If the member requests a third appointment with a Cooperative representative, a non-refundable contribution of \$150 will be assessed to the member. Once a member's job has been staked and the member requests a re-stake before construction, a non-refundable contribution of \$150 will be assessed to the member. If the member's service is not ready to be hooked up on the day we construct the line, a non-refundable contribution of \$150 will be assessed to the member.

For safety purposes, buildings, trees or other obstructions are not permitted in the path of the power line. The Cooperative requires a 20' wide (10 feet on each side of the power line and 100 feet high) un-obstructed right-of-way that is free and clear of buildings, trees or other obstructions. The consumer is responsible for clearing the right-of-way of all trees, stumps, brush, debris, and/or any obstacles along the route of the proposed extension to a width specified by the Cooperative.

Before engineering details are completed and drafted onto a staking sheet, the member requesting service must supply all easements and permits that may be needed. Power lines shall be constructed only on an unobstructed right-of-way covered by properly executed easements.

When the staking sheets are prepared, easements and permits, if any, are secured, service agreement is signed, and all fees paid, then the job will be released to our construction department to be built at our earliest opportunity. You will need to have your service entrance equipment (commonly referred to as a "meter loop") installed on the outside of your building if the meter is going on the building or assembled and on site for us to install if it is going on our pole.

In order to avoid unnecessary delays during initial construction and future emergency line repairs, the cooperative shall require that the party receiving service grant permission for the cooperative to install its standard padlock where required to gain access to its lines when such gate or gap is kept locked by the property owner.

Relocation of Lines and Facilities: Relocation of electric power lines and electrical facilities shall be made at the sole option of the cooperative and the party making the request shall, if required by the cooperative, pay the full cost of the relocation, which shall include any loss of materials.

Service Provisions: The consumer shall agree to commence receiving electric service within 30 days after it is made available or shall commence paying to the cooperative the minimum monthly charge as specified in the applicable rate schedule as no meter billing.

Ownership: Heart of Texas EC shall retain ownership of all materials and facilities installed by the cooperative.

All prices quoted for the installation of services, will expire 90 days from the day of your first appointment. After 90 days, you will be required to schedule a second appointment.

Please allow 24 hours to process your paperwork before coming in or contacting our office.